



CHRIS HANI  
DISTRICT MUNICIPALITY  
SUSTAINING GROWTH  
THROUGH OUR PEOPLE

## VACANCIES

Applications are invited from suitably qualified persons for the below-mentioned posts. Chris Hani District Municipality subscribes to the principles of employment equity as espoused in the relevant legislation.

**SENIOR MANAGER: MUNICIPAL SUPPORT FIVE (5) YEAR EMPLOYMENT CONTRACT**  
[Task Grade 16: Salary Scale R 481, 927.00 – R 625, 569.00 per annum plus benefits]  
**TOTAL REMUNERATION PACKAGE R 830, 820.47 per annum (subject to certain conditions)**

### Minimum Requirements

- Matric
- A Bachelor's Degree/National Diploma in Public Administration or any relevant qualification at NQF Level 5/6.
- At least 5 – 7 years' relevant experience of which three (3) years must be at managerial or supervisory level.
- Valid driver's license.

### Key Responsibilities (include but are not limited to):

- Institutionalization of support to category B municipalities.
- Co-ordination and implementation of identified discipline to support category B Municipalities.
- Establish inter-departmental approach with support structures.
- Promote and facilitate an effective and efficient intergovernmental relations.
- Coordinate planning, implementation, monitoring and report on IGR Matters.
- Manage and coordinate engagements with international stakeholders.
- Disseminates functional and operational information on the immediate, short and long term objectives and current developments, problems and constraints.
- Manages developmental and management processes associated with the scoping, re-sourcing, implementation, monitoring and communication phases of programs
- Controls the financial, administrative and information system requirements necessary for the co-ordination of Municipal Support Funded projects and programmes.

### RE-ADVERTISEMENT ROADS MANAGER

Task Grade 16: Salary Scale R481,927.00 – R625,569.00 per annum

Total Remuneration Package R830, 820.47 per annum (Subject to certain conditions)

Three (3) year fixed term employment contract subject to SLA Agreement

### Minimum Requirements:

- Matric
- Bachelor's Degree/ National Diploma in Civil Engineering at NQF level 6.
- At least 5 -7 year's relevant experience in Civil Engineering Construction of which 3 years must be at a Management or Supervisory level.
- Valid Registration with professional Engineering Council of South Africa (*Confirmation letter from ECSA stating that your registration is in good standing or proof of paid up registration*)
- Valid Driver's License

### Key Responsibilities (include but are not limited to):

- Identifies with the immediate, short term objectives or plans in respect maintaining synergy between the output of the roads and Storm Water and associated services level agreement.
- Formulate the evaluation and review of the roads development plan against critical deliveries as identified in the organisation integrated development plan and services agreement.
- Analyse and evaluates the scoping, award and deliveries phases of projects associated with the provision of roads services to communities.
- Disseminates functional and operational information on the immediate, short and long terms objectives and current development problems and constraints.
- Manages, monitors and inspects work performed under contracts and/or permits;
- Supervises and monitors annual road maintenance programs, such as surface preparation and drainage improvement, to ensure timely and proper completion;
- Reviews and interprets plans and specifications and recommends modifications;
- Manages the procurement, replacement and repair of road maintenance vehicles, and other heavy

and specialized equipment; determines equipment needs to meet program requirements.

- Coordinates specific administrative and reporting requirement associated with performance and results indicators of roads division.
- Manages and monitor road related contracts
- Directs the preparation and management of the budget of the unit.

### RE-ADVERTISEMENT CIVIL ENGINEERING TECHNICIAN

Project Management Unit

[Task Grade 12: Salary: R292, 870.00 – R380, 163.00 per annum plus benefits]

### Minimum requirements:

- Matric
- National Diploma: Civil Engineering or Bsc. Degree in Civil Engineering at NQF level 6
- At least 3 - 5 years relevant experience
- Valid Registration with professional Engineering Council of South Africa (*Confirmation letter from ECSA stating that your registration is in good standing or proof of paid up registration*)
- Valid Driver's Licence

### Key Performance Areas (include but not limited to):

- Co-ordinate the project planning phases and participate in IDP process with the view of identifying possible projects.
- Facilitate and monitor the progress and the processes of the project.
- Communicating with relevant stakeholders regarding technical matters when problems occur on site and technical input is required.
- Ensuring work is conducted according to designs and specifications.
- Disseminating information to the community, local municipalities regarding work to be done which will affect the relevant community.
- Coordinates specific administrative and reporting requirements associated with key performance and result indicators of the functionality

**NOTE: PREFERENCE WILL BE GIVEN TO PERSONS FROM THE DESIGNATED GROUPS IN LINE WITH THE EMPLOYMENT EQUITY ACT AND APPROVED EMPLOYMENT EQUITY PLAN OF THE DISTRICT MUNICIPALITY.**

*Fringe Benefits: Medical Aid Scheme, Housing Subsidy, Pension Scheme, Group Life, 13<sup>th</sup> Cheque and Car Scheme (where applicable).*

Enquiries may be directed to Mr. T. Feni at (045) 808 4669/85.

Application letters accompanied by a comprehensive CV, certified copies of qualifications, identity document and valid driver's license must be sent to the Chris Hani District Municipality not later than the **13 August 2018**. No faxed CV's or e-mail applications will be accepted. It will be expected of candidates to be available for selection interviews on a date and time as determined by the Municipality. If the candidate / applicant is found canvassing any of the panellists he / she automatically disqualify him/herself. Appointments will be subjected to compulsory pre-employment screening in the form of qualification, reference, criminal checks and competency assessment (where applicable). Candidate in possession of foreign qualification should attach a certificate of evaluation of their qualifications from SAQA. If the candidate has not been contacted within a month after the closing date he/she must accept that his/her application was unsuccessful.

*The Municipality reserves the right not to make an appointment.*

### Applications must be forwarded to:

The Chris Hani District Municipality, Human Resources Section

Private Bag X 7121, Queenstown, 5320

Or hand deliver to 15 Bells Road Queenstown

**B. J. MTHEMBU  
ACTING MUNICIPAL MANAGER**