

KPA: Municipal Financial Viability & Management																					
Priority Area	IDP Objective	Objective Code	Strategy	Indicator	Indicator Code	Measurement Source and Frequency	Weight	Activity / Project	Budget	Vote No.	Baseline	Q1 Deliverable target	Q1 Financial target	Q2 Deliverable target	Q2 Financial target	Q3 Deliverable target	Q3 Financial target	Q4 Deliverable target	Q4 Financial target	Annual Target	Custodian
Funds Management	To ensure sound and sustainable management of financial affairs of the district in line with National and Provincial norms and standardas		Timely and sound expenditure of all budgeted funds	MIG funding Amount spent		Quarterly Reports		MIG Spending			R284'6 Million	R63,5 Million		R101,8 Million		R41,7 Million		R77,6 Million		R284'6 Million	Director Engineering
				RBIG Amount spent		Quarterly Report		RBIG			R112 Million	R28 Million		R28 Million		R28 Million		R28 Million		R112 Million	Director Engineering
				% of operational costs spent on CHDM funds		Quarterly Reports					100%										ALL HOD's
				% of External funds spent		Quarterly Reports					100%										ALL HOD'S
Revenue Enhancement	Increase the municipality's revenue by 2%		Development and Implementation of Revenue Enhancement Strategy	Restructured and approved tariff list		Quarterly Report		Water Tarrifs			LM's inherited tarrifs	Status quo report		Draft Tariff List		Revised Draft Tariff List		Adopted and Approved Tariff List		Adopted and Approved Tariff List	CFO
				Number of programmes funded by donors		Quarterly Report		Donor Management			0	Status quo report		Donor Engagement Report		Donor Engagement Report		Donor Engagement Report		Donor Engagement Report	CFO
				Reports by LMs on tariff increase		Quarterly Report		Tarrifs			Nil	Reports from LMs		Reports from LMs		Reports from LMs		Reports from LMs		Reports from LMs	CFO
Systems Administration	To ensure reliable timely Financial managemetnt Information which is easily accessible		Develop and maintain GRAP compliant Chart of Accounts aligned to CHDM reporting structure	GRAP complaint structure working on the systems		Quarterly		Chart of Accounts			1	Systems Report		Systems Report		Systems Report		Systems Report		Functional System	CFO
			Ensure training on new updates on systems	Number of trainings held per year		Quarterly		SLA Training			0	Analyse calls and Prepare for the training		Training		Analyse calls and Prepare for the training		Training		Two trainings	CFO
			Ensure availability of systems 95 % of the working hours.	% of time whereby systems we available		Quarterly		Helpdesk			90%	100% target		100% target		100% target		100% target		100% fully functional target	CFO
	To ensure automation of business processes		Ensure automation of the Section 71 and 72 reports	% of reports that are done automatically by the system		Quarterly		NT Reports			40%	100% targets		100% targets		100% targets		100% targets		100% targets	CFO
			Develop and maintain Dashboard for easy access of information	% Fully Implemented dashboard System		Quarterly		Dashboard			0%	Prepare data and codes		100% Implementation report		100% Implementation report		100% Implementation report		100% Implementation report	CFO
Asset Register	To have a complete and accurate asset register		Develop and Maintain GRAP Compliant Fixed Asset Register	Completed and GRAP Compliant Asset Register		Quarterly		Asset Register			30%	Report on Updated Asset Register		Report on Updated Asset Register		Report on Updated Asset Register		Report on Updated Asset Register		completed GRAP compliance register	CFO
Annual Financial Statements / Reports	To ensure timeous submission of accurate AFS		Develop and Monitor Year End action Plan	Adopted and Actioned Year End Action		Quarterly		AFS				Adopted Year End Action Plan		Progress Report on Year End Action Plan		Progress Report on Year End Action Plan		Progress Report on Year End Action Plan		Completed Year End Action Plan	CFO
			Compilation and submission of accurate AFS	Submission of accurate and GRAP compliant AFS by 31 August to AG & NT and to council		Quarterly		AFS				Quarterly financial Statements		Quarterly financial Statements		Quarterly financial Statements		Report on Submitted AFS to Council		Submitted AFS	CFO
Budget	To have a council approved budget developed and implemented		Table a budget for council approval before the start of the new financial year	council approved budget developed and implemented				Budget Approval			80%	Budget process plan		Revised Budget		Draft Budget		Final Budget		Adopted 2012/13 Budget	CFO
			monitor, Advise & Report Budget Implementation	% implementation of Opex & Capex Budget				Budget Monitoring			50%	Report		Revised Budget		Report		Report on Opex & Capex		Report on Opex & Capex	CFO
SCM	To ensure effective economical efficient procurement of goods and services		Maintainace of effective Data base	Monthly revision of CHDM Database		Quarterly		Data Base				Revised Database		Revised Database		Revised Database		Revised Database		Annual Revised Database	CFO
			Payment of Service providers within 30 days	% reduction of outstanding commitments		Quarterly		Payments				30% Reductions		50% Reductions		60% Reductions		90% Report on reductions		90%	CFO
Capital Expenditure	Enhance expenditure on capital projects		Monitor & Advise on capital expenditure	No of Reports & Advise on Capital Expenditure		Quarterly		Capital expenditure			4%	1st Report		2nd Cpital expenditure report		3rd report on Capital exp		4th CAPEX Reporty%		cUpdate CAPEX	CFO