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**CHRIS HANI**  
DISTRICT MUNICIPALITY  
SUSTAINING GROWTH  
THROUGH OUR PEOPLE

**CHRIS HANI DISTRICT MUNICIPALITY**

**TENDER DOCUMENT**

**FOR**

**SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS,  
BLACK REFUSE BAGS & SLASHERS**

**BID NUMBER – RFQ 1322019-2020/YS(QM)**

**NAME OF BIDDER:** \_\_\_\_\_

**TENDER AMOUNT:** \_\_\_\_\_

**SARS PIN NUMBER** \_\_\_\_\_ **SARS TAX NUMBER** \_\_\_\_\_

**CSD NUMBER** \_\_\_\_\_



**CHRIS HANI**  
DISTRICT MUNICIPALITY  
SUSTAINING GROWTH  
THROUGH OUR PEOPLE

**BID NOTICE: RFQ 132/2019-2020/YS(QM)**

The Chris Hani District Municipality hereby invites all service providers for **SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS, BLACK REFUSE BAGS & SLASHERS**

Project Name	RFQ Number	Scope of work	Closing Date	Briefing Session/Site Inspection	Enquiries	Availability of tender documents
SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS, BLACK REFUSE BAGS & SLASHERS	132/2019-2020/YS (QM)	SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS, BLACK REFUSE BAGS & SLASHERS	Date : <b>14</b> OCTOBER 2019 Time: 16h00 Place of Tender box: <b>41 Cathcart Road</b> All bids must in a be sealed envelope marked "SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS, BLACK REFUSE BAGS & SLASHERS"	N/A	Technical may be directed to Ms. T. Mzamo Tel: 045-808 9041 / 9038 Email: <a href="mailto:tmzamo@chishanidm.gov.za">tmzamo@chishanidm.gov.za</a> SCM : May be directed to Mr. K Bonani Tel – 045 808 4663 E-Mail: <a href="mailto:kbonani@chrishanidm.gov.za">kbonani@chrishanidm.gov.za</a>	Tender will be available free of charge on the municipal website

**Bidders must take note of the following bid conditions:**

1. Failure to submit comprehensive JV agreement (where applicable) will result in a tender deemed non-responsive
2. Failure to completely fill in the tender forms e.g. Form of Offer, declaration of interest and all other MBD forms will result in a tender deemed non-responsive.
3. Failure to submit certified BBBEE CERTIFICATE from SANNAS or Sworn Affidavit from DTI will result in a bidder losing points allocated for BBBEE.
4. Failure to register on CSD will lead to a bid deemed non responsive
5. Misrepresentation of address of the business with the aim of earning points may lead to disqualification
6. Non-disclosure by service providers who are in the employ of the state may lead to disqualification
7. Bids submitted will hold good for a period of 30 days and if your company has not heard within this period take that your company was unsuccessful
8. Failure to reflect date of certification not older than three months on required documents will result in a tender deemed non responsive
9. Chris Hani District Municipality does not bind itself to accept the lowest bidder or any other bid and reserves the right to accept the whole or part of the bid
10. Bids which are late, unsigned or submitted by facsimile or electronically, will not be accepted
11. Bidders must submit a detailed quotation.

The tender will be adjudicated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2011), as well as the Chris Hani District Municipality's Supply Chain Management policy. 80/20 preference point system will be used as per the CHDM SCM policy.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFA) POINTS WILL BE AWARDED AS FOLLOWS**

Functionality - 80 points  
 B-BBEE Status Level - 20 points  
 TOTAL - 100 points

**ALLOCATION OF POINTS FOR BBEE**

B-BBEE Status Level Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Failure to comply with these conditions may invalidate your offer.

**RECOMMENDED**  
 .....  
 MRS. N. FLATYI  
 DEMAND MANAGER:

02/10/2019  
 .....  
 DATE

**APPROVED**  
 .....  
 MR. P.T. PAMBANISO  
 ACTING CHIEF FINANCIAL OFFICER

03/10/2019  
 .....  
 DATE



**CHRIS HANI**  
DISTRICT MUNICIPALITY  
SUSTAINING GROWTH  
THROUGH OUR PEOPLE

*Office of the Municipal Manager  
Supply Chain Management*

TEL: 045 808 4662 /63 /54 /55  
FAX: 045 839 2437

PRIVATE BAG X 7121  
QUEENSTOWN, 5320

Email: Ingomana@chrishanidm.gov.za  
Enq: Lungisa

Date: 06/09/2019

To: To Whom It May Concern

**REQUEST FOR FORMAL WRITTEN QUOTATION**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand within three working days to: **Lungisa Ngomana**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- For all transactions exceeding R30 000 your tax reference number at SARS must be furnished and the MBD 6.1 form filled in.

Failure to comply with these conditions may invalidate your offer.



Yours faithfully

---

-----  
**SIGNATURE**

**Queries contact:  
045 808 4662**

Please supply us with your bank details in your quotation. [REDACTED]

QUANTITY	DESCRIPTION
05	<p>Fork Spade CODE :FG00100</p> 
80	<p>Litter swing bins Colour of the street litter swing bin is powder green. Dimensions: Length 700 MM Width 650 MM Height 950 MM Capacity: 85L Bin shape: round with galvanised steel. Frame Material: Mild galvanised Steel E – coated and Powder Coated Finish. Mounting Details: Additional floor brackets for mounting, Four (4) legged bin holder to be mounted on the ground with concrete mix (350 MM) on the ground. Price to include installation/mounting on the ground.</p> 

03

**18 M3 BULK CONTAINERS**

Container size 18m<sup>3</sup>,

Mat: Floor 3mm, Sides 3mm

Folded corners & Edges. Pressed ribs. Prime paint throughout

Finish with blue paint outer surface. Two (2) open lockable doors.

N.B. Container to be compactible with roll on/off container truck.



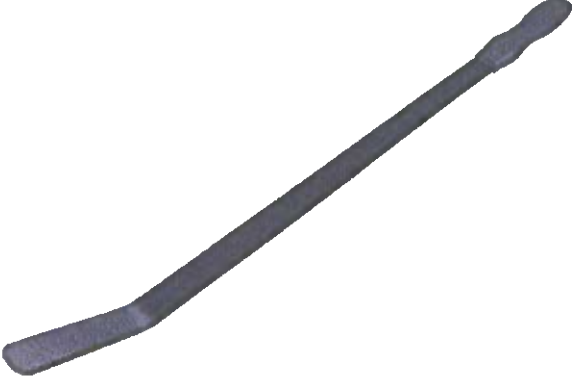
300

**BLACK REFUSE BAGS**

1. 25 Micron (strong black refuse bags).
2. Each bale to contain two hundred (200) loose bags (i.e. one (1) packet of twenty (20) loose bags in each packet).

750 mm x 950 mm.



5	<p>Slashers Slasher grass poly handle Code FG02300 Blade width :40 mm</p> 
Delivery to 56 Tylden Street, Disaster Management Centre, Queenstown	

For any queries please contact [tmzamo@chrishanidm.gov.za](mailto:tmzamo@chrishanidm.gov.za)

Tel: 045 808 9041/9038

APPROVED BY : Q MPOTULO



.....

MANAGER: ENVIRONMENTAL MANAGEMENT

**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)</b>					
BID NUMBER:	RFQ - 132/2019-2020/YS(QM))	CLOSING DATE:	11 OCTOBER 2019	CLOSING TIME:	16:00 (Telkom Time)
DESCRIPTION	SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS, BLACK REFUSE BAGS & SLASHERSY SHAPER				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS

<b>CHRIS HANI DISTRICT MUNICIPALTY SCM BUILDING TENDER BOX</b>
<b>41 CATHCART ROAD</b>
<b>QUEENSTOWN</b>
<b>5320</b>

<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes  <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes  <input type="checkbox"/> No



**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

<b>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES ENCLOSE PROOF]	<b>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No  [IF YES, ANSWER PART B:3 ]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	.....	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT	SCM	CONTACT PERSON	Thozama Mzamo
CONTACT PERSON	Khaya-Langa Bonani	TELEPHONE NUMBER	045 808 9041 / 9038
TELEPHONE NUMBER	045-808 4663	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	<a href="mailto:tmzamo@chrishanidm.gov.za">tmzamo@chrishanidm.gov.za</a>
E-MAIL ADDRESS	<a href="mailto:kbonani@chrishanidm.gov.za">kbonani@chrishanidm.gov.za</a>		

**6.6 COMPANY CLASSIFICATION**

<input type="checkbox"/>	Manufacturer
<input type="checkbox"/>	Supplier
<input type="checkbox"/>	Professional service provider
<input type="checkbox"/>	Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

**6.7 TOTAL NUMBER OF YEARS THE FIRM HAS BEEN IN BUSINESS?.....**

**6.8 List all Shareholders by Name, Position, Identity Number, Citizenship, HDI status and ownership, as relevant. Information to be used to calculate the points claimed in paragraph 8.**

Name	Date/Position Occupied in Enterprise	ID Number	Date RSA Citizenship obtained	*HDI STATUS-			% of business/ enterprise owned
				No franchise prior to elections	Women	Disabled	

\*Indicate YES or NO

## 6.9 Consortium / Joint Venture

6.9.1 In the event that preference points are claimed for HDI members by consortia / joint ventures, the following information must be furnished in order to be entitled to the points claimed in respect of the HDI member.

Name of HDI member (to be consistent with paragraph 9.8)	Percentage (%) of the contract value managed or executed by the HDI member

9.10 I/we, the undersigned, who warrants that he/she is duly authorized to do so on behalf of the firm certify that points claimed, based on the equity ownership, indicated in paragraph 6.9 of the foregoing certificate, qualifies the firm for the preference(s) shown and I/ we acknowledge that .

- (i) The information furnished is true and correct.
- (ii) The Equity ownership claimed is in accordance with the General Conditions as indicated in paragraph 1 of this form.
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 6.9, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
- (iv) If the claims are found to be incorrect, the purchaser may, in addition to any other remedy it may have –

- (a) Recover costs, losses or damages it has incurred or suffered as a result of that person's conduct, and
- (b) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation,

**WITNESSES:**

1. ....

..... <b>SIGNATURE(S) OF BIDDER(S)</b>
-------------------------------------------

2. ....

**DATE:**.....

**ADDRESS:**.....

.....

.....

.....

**MBD 8 – DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

<p>4.1 Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector?</p> <p><i>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</i></p>	<p><b>Yes</b></p>	<p><b>No</b></p>
<p>4.1.1 If so, furnish particulars:</p>		

<p>4.2 Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><i>(To access this Register enter the National Treasury's website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</i></p>	<b>Yes</b>	<b>No</b>
<p>4.2.1 If so, furnish particulars:</p>		
<p>4.3 Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	<b>Yes</b>	<b>No</b>
<p>4.3.1 If so, furnish particulars:</p>		
<p>4.4 Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?</p>	<b>Yes</b>	<b>No</b>
<p>4.4.1 If so, furnish particulars:</p>		
<p>4.5 Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	<b>Yes</b>	<b>No</b>
<p>4.7.1 If so, furnish particulars:</p>		

**5. CERTIFICATION**

I, the undersigned (full name), \_\_\_\_\_,  
certify that

the information furnished on this declaration form true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE:	NAME (PRINT):	
CAPACITY:	DATE:	
NAME OF FIRM:		

**MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION**

1. This Municipal Bidding Document (MBD) must form part of all bids 2 invited.
  
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). 3 Collusive bidding is a per se prohibition meaning that it cannot be justified under any grounds.
  
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
  
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:



## CERTIFICATE OF INDEPENDENT BID DETERMINATION:

In response to the invitation for the bid made by:

### CHRIS HANI DISTRICT MUNICIPALITY

I, the undersigned, in submitting the accompanying bid, hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

*2 Includes price quotations, advertised competitive bids, limited bids and proposals.*

*3 Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.*

(a) has been requested to submit a bid in response to this bid invitation;

(b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

(c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium 4 will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

f) Prices;

- g) Geographical area where product or service will be rendered (market allocation)
- h) Methods, factors or formulas used to calculate prices;

- i) The intention or decision to submit or not to submit, a bid;
- j) The submission of a bid which does not meet the specifications and conditions of the bid;
- or
- k) Bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

**2 *Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.***

SIGNATURE:	NAME (PRINT):	
CAPACITY:	DATE:	
NAME OF FIRM:		

**C1.1 Form of offer and acceptance**

**Offer**

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract of **SUPPLY & DELIVERY OF FORK SPADES, SWING BINS, BULK CONTAINERS, BLACK REFUSE BAGS & SLASHERS**

The Bidder, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the Bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Bidder offers to perform all of the obligations and liabilities of the Service Provider under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of Contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

.....Rand (in words);

R..... (in figures)

This offer may be accepted by the Employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Bidder before the end of the period of validity stated in the tender data, whereupon the Bidder becomes the party named as the Service Provider in the conditions of Contract identified in the Contract Data.

**Signature:**.....**Name:** .....

**Capacity:** .....

**For the Bidder:** .....

.....

(Name and domiciliumcitandi of organization)

**Name and Signature of Witness:**.....**Date:**.....

**Acceptance**

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Bidder's offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the conditions of Contract identified in the Contract Data. Acceptance of the Bidder's offer shall form an agreement between the Employer and the Bidder upon the terms and conditions contained in this agreement and in the Contract that is the subject of this agreement.

The terms of the Contract, are contained in:

Part C1 Agreements and Contract Data, (which includes this agreement)

Part C2 Pricing Data

Part C3 Scope of work.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the Bidder and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule, which must be signed by the authorised representative(s) of both parties.

The Bidder shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the Contract Data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of Contract identified in the Contract Data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the Bidder receives one fully completed, signed copy of this document, including the schedule of deviations (if any). Unless the Bidder (now Service Provider) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding Contract between the parties.

**Signature(s)**:.....**Name(s)**.....

**Capacity:**                                   **MUNICIPAL MANAGER**

**FOR CHRIS HANI DISTRICT MUNICIPALITY, NO 41 CATHCART ROAD, QUEENSTOWNN, 5320**

(Name and domiciliumcitandi of organization)

Name and Signature of Witness: ..... Date: .....

**OFFICIAL STAMP:**

